



長榮國際連鎖酒店  
EVERGREEN INTERNATIONAL HOTELS

AWTEC 2018 (2018/09/09 ~ 2018/09/14)

## RESERVATION CONFIRMATION / 訂房確認單

We are pleased to confirm the following reservation : / 我們確認您的訂房資料如下:

- **Guest Name** 旅客姓名 : Mr./Ms.
- **Arrival date** 抵達日期 :
- **Departure date** 離開日期 :
- **Number of Adult/Child** 成人/小孩數 :
- **Room Type** 房型 :

Room Type	Daily Rate(TWD)	Include Breakfast	Number of Rooms
Superior Room (Single Bed)	NT\$3800	1	
Deluxe Room (Single Bed)	NT\$4500	1	

\*Number of bed : **Superior Room: 1Bed (165cm\*188cm)**

**Deluxe Room: 1Bed (200cm\*200com)**

(Per room per night 5% government tax & 10% service charge of the original rate are included. / 房價含稅及服務費)

- **Remark備註 :**

**【Important Notice /注意事項】 :**

1. All reservations will be held till 18:00 local time unless guaranteed by deposit/credit card or an arrival time indicated. / 訂房將保留至當日下午6點整, 逾時取消: 除非有保證金、信用卡之保證, 或預先通知抵達時間.
2. Cancellations or revisions of all reservations must reach the hotel prior to anticipate arrival. Please contact our reservation office or reception desk before one week. / 如需取消或更改訂房, 請於一週前通知本飯店訂房組或櫃檯.
3. If you want to make the booking, please reply the reservation confirmation to us by e-mail before 30 Jun. / 如須預訂房間, 請於6月30日前回傳至我們的信箱.

Thank you for your patronage and support. / 謝謝您的惠顧與支持.

Evergreen Laurel Hotel ( Taipei )

長榮桂冠酒店 ( 台北 ) Sales Department

電話 Tel : 886-2-25188399 ext:2311 傳真 Fax : 886-2-25091280

信箱 E-mail : tpepls@evergreen-hotels.com



長榮國際連鎖酒店  
EVERGREEN INTERNATIONAL HOTELS

此致 長榮桂冠酒店 (台北) 日期\_\_\_\_年\_\_\_\_月\_\_\_\_日

To : Evergreen Laurel Hotel (Taipei) Date\_\_\_\_YY\_\_MM\_\_DD

信用卡授權書 Credit Card Authorization Form

持卡人

Card-holder \_\_\_\_\_

公司名稱

Name of Company \_\_\_\_\_

統一編號

信用卡卡號

Card Number \_\_\_\_\_ 請提供刷卡卡片背面三碼

有效期限

持卡人簽名

Expiration \_\_\_\_\_ Cardholder's Signature \_\_\_\_\_

( Same as one the credit card )

金額 Total Amount : \_\_\_\_\_ NT\$

僅房租 Room Rental Only

住宿期間在飯店內所有消費 All expense during the stay in the hotel

其他 Other expense (住房擔保使用)

聯絡電話 Tel : \_\_\_\_\_

聯絡傳真 Fax : \_\_\_\_\_

地址 Address \_\_\_\_\_

\*請附上信用卡正、反面清晰影本，並回傳至

tpesls@evergreen-hotels.com

\*Enclosed clean & clear credit card copy of both side, and return mail

tpesls@evergreen-hotels.com